

Commemorative Commission to Honor the Contributions of Virginia's Women  
Executive Committee Meeting  
September 14, 2017 – 10:00 AM – Senate Room 1  
Virginia State Capitol, Richmond, Virginia

**Meeting Notes**

Members in attendance:

Secretary Nancy Rodrigues, Senator Whipple, Susan C. Schaar, Jacqueline Cook Hedblom and Dr. Sandra Treadway

On September 14, 2017 at 10 AM the Executive Committee of the Commemorative Commission to Honor the Contributions of the Women of Virginia met. Senator Whipple called the meeting to order. In addition to Senator Whipple, Secretary Rodrigues, Susan C. Schaar, and Dr. Sandra Treadway were in attendance. The meeting began with the approval of the materials to be used for the Monument from Daniel & Co.. Senator Whipple moved to approve the materials for the Monument's pavers, steps, glass wall and sundial. Susan C. Schaar seconded the motion. Secretary Rodrigues called for a vote to approve the motion. The motion was approved 4-0.

Jonas Courey followed with a fundraising report. The Virginia Capitol Foundation's event at St. Catherine's with Jenna Bush Hager on September 7<sup>th</sup> sold over 425 tickets and had a total of 550 attendees. A follow-up press release will be mailed out soon to those who attended as well as personal letters of thanks to all of the speakers, donors and organizers. Currently the commission has raised over half of their goal for the matching Cabell Grant. A detailed list of recent and upcoming events as well a fundraising mailer from Susan Allen and Lynda Byrd Johnson (see file for handout) were also discussed. Follow-up phone calls were made three weeks after the mailers were sent and a recorded voicemail from Susan Allen was left for those

who didn't answer. Jonas stated fundraising returns have picked up due to the calls, noting this would be a good initiative to look to in the future.

Holly Eve, of the Department of General Services and agent to represent the Commission at the contract negotiations between the Attorney General's office and the contract with Daniel and Co., gave an overview of the working documents provided by architect Susan Reed. The commission members reviewed changes made for ADA accessibility. The primary accessible route will be on the east side of the monument coming down the hill, the west side will have to add steps for safe access due to the topography. This a significant change from the initial design.

The committee then moved on to discuss the payment for the first installment to Daniel and Co.. Susan C. Schaar made the motion to approve the first payment be made on completion of the initial work. Sandra Treadway seconded and the motion was approved 5-0 (Jacqueline Cook Hedblom had arrived by this point in the meeting). Discussion of a groundbreaking ceremony date followed. Due to the upcoming inauguration, the Capitol's holiday tree will be placed on the site of the Women's Monument November 29<sup>th</sup> leaving a limited amount of dates post-election for when the groundbreaking can take place.

The last order of business was to review the names for the Glass Wall of Honor. Sandra Treadway and two of her staff from the Library of Virginia presented the committee with a new spreadsheet of 250 names. Nominees who did not meet the death requirements, had not spent a substantial portion of their lives in Virginia, or their significance was questionable were removed from the list to separate spreadsheets for the committee to come back to in the future. The committee plans to keep reviewing the names until the next meeting. Senator Whipple moved the Executive Committee adjourn. Ms. Schaar seconded the motion. The Committee adjourned 5-0.

