

Commemorative Commission to Honor the Contributions of Virginia's Women
Executive Committee Meeting
Jan 4, 2017 – 10:00 AM – 4th Floor East Conference Room
General Assembly Building, Richmond, Virginia

Meeting Notes

Members in attendance:

Secretary Nancy Rodrigues, Senator Whipple, Susan C. Schaar, Jacqueline C. Hedblom, and Dr. Sandra Treadway

On January 4, 2017 at 10 AM the Executive Committee of the Commemorative Commission to Honor the Contributions of the Women of Virginia met. Senator Whipple called the meeting to order. In addition to Senator Whipple, Secretary Rodrigues, Susan Schaar Jacqueline C. Hedblom, and Dr. Sandra Treadway were in attendance.

The meeting began with a fundraising report. Susan Schaar, Senator Whipple and Secretary Rodrigues spoke about their past and upcoming events for donations around the state. Senator Whipple then moved that the Executive Committee convene in closed session to discuss matters pursuant to Section 2.2-3711 of the Code of Virginia pertaining to discussion with counsel regarding various relationships with current designers and procurement of intellectual property Section 2.2-3711 (A)(7) of the Code of Virginia. Ms. Schaar seconded the motion. The motion was approved 4-0, Dr. Treadway having not yet arrived to the meeting.

Closed Session

Open Session

Senator Whipple moved to close the executive session and reconvene in an open meeting. Ms. Schaar seconded the motion. The motion was approved 5-0.

Senator Whipple moved to certify that only those matters permitted under Section 2.2-3711 of the Code of Virginia pertaining to discussion with counsel regarding various

relationships with current designers and procurement of intellectual property were discussed by the Executive Committee in executive session. Ms. Schaar seconded the motion. The motion was approved 5-0.

Jacqueline Hedblom moved for the Executive Committee of the Women's Monument Commission to authorize payment for the purchase of intellectual property for the Monument pursuant to the recommendation of the Attorney General's Office. Ms. Schaar seconded the motion. Senator Whipple called for a vote to approve the motion. The motion was approved 5-0.

Charles Bennett, Director of Project Management for CBRE | Richmond and also Project Manager for the Commission spoke to the Committee and discussed the final two proposals for the plaza design. Having received further information regarding one of the proposals since the last meeting, Mr. Bennett walked the Committee through both proposals before they came to an official decision.

After the Executive Committee expressed their opinions and concerns on both proposals, Senator Whipple moved that the Executive Committee of the Women's Monument Commission had chosen Daniel and Co. as the contractor based on their presentation and for other reasons relating to their proposal. Ms. Schaar seconded the motion. The motion was approved 5-0.

Senator Whipple then moved that the Executive Committee of the Women's Monument Commission designate Holly Eve, of the Department of General Services, and Charles Bennett to be named as agents to represent the Commission at the contract negotiations between the Attorney General's office and the contract with Daniel and Co. Mr. Bennett told the Committee he will assemble his contract for the next phase of the project by the next meeting.

Jonas Courey, consultant to the Commission, spoke to the Committee about the upcoming 'Legacy Giving Project' that will run from March until Mother's Day of this year. Mr. Courey provided information about the project's new website and the various ways to contribute.

Senator Whipple moved the Executive Committee adjourn. Ms. Schaar seconded the motion. The Committee adjourned 5-0.